BACKGROUND
The curriculum of any degree program is the planned interaction between faculty and students for the purpose of having students achieve specific educational objectives. The Graduate Program in Pharmaceutical Sciences (GPPS) includes several degree programs, all of which share a common core of courses.

The importance of the curriculum cannot be understated. All students who enroll in our program have the goal of completing their specified degree program, which will launch a career in the pharmaceutical sciences.

COMMITTEE COMPOSITION
The committee members, who are appointed by the Dean of the School of Pharmacy for a three-year renewable term, include six faculty members, two students and a staff member:
- One faculty member from each graduate program track, one of whom will serve as the chair;
- Director of the Graduate Program;
- Chair of the Graduate Program Council ex officio unless representing a track.
- The senior associate dean as an ex officio member.
- Two students (one from the PhD program and one from either the MS thesis or non-thesis degree program) will also serve as full members of the committee. Students are elected by students for a one-year renewable term.
- The Graduate Program Coordinator.

REPORTING
This committee shares the same reporting relationship as other school-based committees and councils. The Curriculum Committee recommends significant changes to the curriculum to the dean.

CHARGE TO THE COMMITTEE
The committee is charged to:
- Review and oversee the core curriculum for the program and for all tracks (for the PhD and MS programs) to assure that courses meet their curricular objectives and have appropriate and timely assessments of student performance.
- Conduct systematic assessments of each course on a rotating basis to assure: 1.) quality and relevance of course content; 2.) appropriateness of assessment methods; 3.) quality and appropriateness of content delivery methods; and 4.) appropriateness of course structure and credit allocation. Specifically, the review should:
  - Assure that objectives for courses include clearly stated ability outcomes.
  - Include review of the student evaluations of courses, which should be conducted each time the course is offered.
  - Provide suggestions for improving course delivery and assessment.
• Conduct periodic reviews of the Graduate Program in Pharmaceutical Sciences learning outcomes and make recommendations for changes if needed.

• Complete the assessment matrices for the annual Provost’s Assessment Report.

• Evaluate and respond to requests for:
  a. new credit-bearing courses regardless of duration of the course;
  b. modifications of existing courses;
  c. alterations in the schedule of offerings (e.g. from yearly to alternate years);

• Review requests for modifications of curricula for existing tracks, including alterations to the core curriculum, and make recommendations.

The Curriculum Committee is also responsible for assuring the overall integrity of the in-classroom and out-of classroom learning experiences. This includes taking responsibility for assuring that students have opportunities for:

• Developing their professional skills including presenting scientific papers/posters, writing, giving seminars, developing résumés and personal curriculum vitae.

Meetings will be held monthly during the academic year and more often if needed. The curriculum of each track will be reviewed annually.

September 2014
Patricia D. Kroboth, Dean